**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, June 17, 2019**

District Office Large Conference Room, 1310 North Hearne Avenue, Shreveport LA 71107

Called to Order: By Njeri Camara at 5:40pm

Invocation: By Matthew Linn

Pledge of Allegiance: Led by Njeri Camara

Welcome/Special Guest/Introductions: Laura Graves, Special Projects Director, and Rhonda Watts, Louisiana Association of Compulsive Gambling welcomed.

Roll Call: George Sewell, Njeri Camara, Kristi Copeland, Marcelle Slaughter, Matthew Linn and Reece Middleton were present. Wanda Brock listened in by phone. Gary Conlay and Ora Rice were excused. Bienville and Governor Appointee #2 have no board representative at this time. A quorum of 6 out of 10 present board members was confirmed by Njeri Camara, Board Chair. Doug Efferson, Executive Director, was present.

Approval of Agenda: Moved by Reece Middleton, Seconded by Matthew Linn, unanimously approved without any changes.

Approval of the Minutes for May 20, 2019: Moved by Reece Middleton, seconded by Marcelle Slaughter, unanimously approved without any changes.

Guest and Public Comments: None.

Presentation by Laura Graves, Services Coordinator/Contract Monitor: Laura gave a detailed presentation of the special programs currently offered through contracted services. Her handout included provider information, local contacts, a description of the services provided, and the referral process. A robust question and answer session followed and a request for the handout in electronic format made.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities and Communication and Support to the Board. Status Update on Strategic Plan Selected Initiatives tabled until end-of-year data can be included. Reece Middleton moved to accept the report, seconded by Marcelle Slaughter, and unanimously approved without any policy changes.

Governance Process: Njeri Camara led a review of Agenda Planning policy. Matthew Linn moved to accept the policy without changes but with the annual agenda being adjusted by the Executive Director so that it is more balanced on a monthly basis, George Sewell seconded, unanimously approved. Njeri Camara led a review of the Cost of Governance Policy. Reece Middleton moved to accept the policy without changes, Marcelle Slaughter seconded, unanimously approved without any changes.

Board Business: Njeri Camara read off the proposed slate of officers and requested additional nominations from the floor. No additional nominations made. Motion by Matthew Linn to accept the slate of officers as proposed, seconded by George Sewell. Vote by written ballot resulted in unanimous support for the following: George Sewell for Board Chair, Reece Middleton for Board Vice Chair, Matthew Linn for Board Secretary, and Fletcher Carter for Board Treasurer. The May Board Monitoring Summary Report was reviewed and accepted. The June Board Compliance Monitoring Tool was completed by all present board members. The next meeting date was agreed to be on Monday, July 15th, at 5:30pm.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 7:02pm, seconded by Matthew Linn, and unanimously approved.

Minutes Prepared by Njeri Camara, Board Chair